

BOARD OFFICERS

The Board shall elect each year, at its annual meeting, one of its members to serve as President and one to serve as Vice-President. The President, in addition to the duties prescribed by law, shall exercise such powers as properly pertain to his/her office. In carrying out his/her responsibilities, the President shall:

1. Preside at all meetings of the Board.
2. Consult with the Superintendent in planning agendas.
3. Bring before the Board such matters as in his/her judgment require attention of the Board.
4. Be responsible for the orderly conduct of Board meetings.
5. Confer with the Superintendent on crucial matters which may occur between Board meetings.
6. Call special meetings of the Board as necessary.
7. Appoint special committees, subject to approval of the Board.
8. Sign all official reports for the District except as otherwise provided by law.
9. Appear on behalf of the Board in all actions brought by or against it, unless individually as a party, in which case his/her duty shall be performed by the Secretary.

In the absence of the President or in the event of the President's death, or inability or failure to act, the Vice-President shall perform the duties of the President and, when so acting, shall have all the power of the President.

If the President and Vice-President are absent from a meeting at which a quorum is present, the ranking member in terms of continuous service on the Board shall preside.

The Superintendent shall serve as Secretary to the Board. In case the Secretary is absent, the Board may appoint another member of the Board, or other school personnel under the jurisdiction of said Board to act as Secretary.

The Chief School Finance Officer shall be designated as treasurer and custodian of all monies to which the Board is entitled by law, or which may come into its possession.

ADOPTED: May 11, 2004

LEGAL REF: Code of Alabama 16-11-3; 16-11-5; 16-12-1; 16-12-3