

# **PRE-BID INSPECTION ANNOUNCEMENT**

**A mandatory pre-bid inspection is required and will be held on  
December 3<sup>rd</sup>, 2020 at 9:00am CST. Prospective bidders should meet in the front  
entrance of Southview Primary School.**

**Bid # CNP 2020-12-03  
44' Conveyor Type Dishwasher with Energy Recovery  
Manufacturer: Hobart  
Model # CL 44eN-EGR  
Quantity: 1 each**

**OPELIKA CITY SCHOOLS**

**THE CITY OF OPELIKA BOARD OF EDUCATION INVITES YOU TO BID ON  
THE FOLLOWING ITEMS LISTED ABOVE. BID WILL BE RECEIVED AT THE  
SUPERINTENDENT'S OFFICE UNTIL  
10:00 a.m. CDT, Tuesday December 15th, 2020**

**ANY QUESTIONS REGARDING THE PRE-BID INSPECTION,  
SHOULD BE DIRECTED TO:  
LYNN LEE, CNP DIRECTOR  
OPELIKA CITY SCHOOLS  
PO BOX 2469  
OPELIKA, AL 36803-2469  
334-745-9700**

**OPELIKA CITY SCHOOLS  
Child Nutrition Program  
Food Service Equipment  
BID INVITATION**

Bid No: CNP 2020-02-19

The Opelika City Schools Board of Education requests that you submit a bid on the equipment that is described herein. Bids will be opened at **10:00AM. CST December 15th, 2020.** Submit bids to Opelika Board of Education, Child Nutrition Program, 300 Simmons Street, Opelika Al 36801. Envelopes should be sealed and marked **“Food Service Equipment Bid Opening 10:00AM. CST December 15th, 2020.”**

**A mandatory pre-bid inspection is required and will be held on December 3<sup>rd</sup>, 2020 at 9:00am CST. Prospective bidders should meet in the front entrance of Southview Primary School.**

**The terms and conditions of this bid are understood and accepted. By signing this invitation, I have read the General Bid Instructions and can deliver all items listed by: February 28th, 2021. Delivery will be accepted between the hours of 8:00 a.m. CDT and 2:00 pm CDT, Monday through Friday, at the specified schools for each piece of equipment. I understand that a variance analysis with proof of equality is required by 10:00 a.m. CDT Monday 14th, 2021. At Opelika City Schools Board of Education, 300 Simmons Street, Opelika, Al 36801, if a brand other than that specified will be bid.**

**We, I, the undersigned do hereby understand and accept the instructions and conditions under which this bid is being submitted.**

COMPANY \_\_\_\_\_

SIGNED \_\_\_\_\_

PRINTED SIGNATURE \_\_\_\_\_

TITLE \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

TELEPHONE \_\_\_\_\_ DATE \_\_\_\_\_

## **GENERAL POLICIES GOVERNING BIDS**

The Opelika City Schools Board of Education proposes to make all purchases in accordance with Alabama Law. As we understand it, the purposes of the 1967 State Bid Law are: (1) to enable the Boards of Education (and other public agencies) to get maximum value in goods and service for the money spent, and (2) to give responsible business concerns a fair opportunity to share in business created through public expenditures.

Under the law, the Board of Education has the right to reject any or all bids and to consider quality, suitability to purpose, delivery dates, responsibility of bidders and other factors in selecting the products to be purchased and determining the successful bidders. The Board of Education will select in each case what it considers to be the best product for the price.

Records showing the bids received and prices paid for each item will be placed on file and may be examined by the public upon request. If an order is awarded to someone other than the lowest bidder, a note of explanation will appear in bid records. Mail inquiries about quotations will not be answered.

## **GENERAL INSTRUCTIONS**

Bid must be received on or before date and time stated. The Opelika City Schools Board of Education reserves the right to reject any and all bids and to waive any and all formalities. While it is the intention of the Board of Education to purchase all items listed, the right is reserved to omit any item necessary to bring the total cost within budget provisions.

1. **Correction of Mistakes:** All quotations must be in ink or typewritten. No erasures permitted. Mistakes may be crossed out and corrections inserted adjacent to and must be initialed in ink by the person signing quote.
2. **Signature on Invitation Required:** "Invitation to Bid" shall include the firm or corporate name and be signed by an officer.
3. **Return Instructions:** Bidder must use the Bid form without alterations. Pages on which there are no items quoted maybe detached, and those pages that contain a quoted item(s) or signature need to be returned.
4. **Pricing:** Unit price will prevail in case of conflict between unit and total price. Unit price shall include total for equipment plus all accessories as per specifications.
5. **Method of Award:** Award shall be made on an item by item basis in a manner which will best serve the interest of the Opelika City Schools, recognizing that the best interest of the school system includes dealing fairly with all bidders.
6. **Terms:** All items listed are to be charged to Opelika City Schools Board of Education, 300 Simmons Street, Opelika, AL 36801. Invoice date to be determined by the date of delivery unless otherwise agreed.

7. **Payment Schedule:** The Opelika City Schools Board of Education will issue a purchase order and will make payment the following month after installation/delivery.
8. **Do Not Combine Items:** Quote on each item separately. Prices must be stated in units specified hereon. Each item must be considered separately and not in combination with other items (unless otherwise specified on Invitation to Bid).
9. **Delivery Prepaid:** It is understood that the bidder agrees to deliver prepaid any order over \$200.00 to location as indicated on Purchase Order. All costs for delivery, drayage or freight for the packing or unpacking of said articles are to be borne by the bidder.
10. **Complying With Specifications:** All materials furnished must be in conformity with the specifications and will be subject to inspection and approval by the Board of Education after delivery. The right is reserved to reject and return at the risk and expense of the dealer such portion of any shipment that may be defective or fail to comply with specifications without invalidating the remainder of the order. If rejected, it will be held for disposition at the expense and risk of the dealer. Dealers will be required to replace that defective portion of an order according to specifications without additional cost to the Opelika City Board of Education.
11. **Guarantee:** Each bidder, by presenting a bid under these specifications, binds themselves to make positive that all goods are fully up to the standards set by the specifications. Should it be discovered within a reasonable period of time from date of contract that such goods and services are not up to standard, the Board of Education shall have the right to have such goods or services replaced by others conforming to the standard requirements and the entire expense shall be borne by the bidder.
12. **Correctness of Quotations:** Vendors shall verify their quotation before submission, as quotation cannot be withdrawn after public opening. No Bid can be corrected after being opened. The Board of Education will not be responsible for errors or omissions on bids.
13. **Delivery Schedule:** The successful bidder shall deliver the articles named in the specifications by delivery date as specified on the invitation to bid. Upon failure of the successful bidder to deliver all of the items ordered within the time set or allowed, the successful bidder will be considered in default.
14. **Bid Bond:** Each bidder is required to furnish a bid bond in the amount of 5% or \$10,000.00, whichever is less, according to Alabama Bid Law Section 41-16-50. This bid bond **must** be provided at the time of the bid opening. Failure to do so will result in rejection of the bid.
15. **Standard Contract Conditions:**
  - A. This contract shall be governed in all respects-to validity, construction, capacity, performance, or otherwise-by the laws of the State.
  - B. Modifications, additions, or changes to the terms and conditions of this invitation to bid may be cause for rejection of a bid. Bidders are requested to submit all bids on the school district's official forms. Bids submitted on company forms may be rejected.

- C. By his signature on the face of this document, a bidder certifies that his bid is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a bid for the same materials, supplies or equipment, and is in all respects fair and without collusion or fraud.

The bidder certifies that he understands collusive bidding is a violation of Federal Law and can result in fines, prison sentences, and civil damage awards. He further agrees to abide by all conditions of this bid and certifies that he is authorized to sign this bid for the bidder.

- D. A second (2<sup>nd</sup>) order may be placed with vendor awarded the bid at any time during the bid year provided that the original bid price remains in effect.

16. **NON-DISCRIMINATION STATEMENT:** Opelika City Schools Board of Education is an equal opportunity agency and prohibits discrimination in any of their education programs, including employment on the basis of their sex, race, religion, national origin, color, age, or handicapping condition. The Board of Education complies fully with the provisions of Title IX of the Educational Amendments of the 1972, Section 504 Rehabilitation Act of 1973 and the appropriate department of education regulations.

### **SPECIAL INSTRUCTIONS**

1. **Start-up:** The bidder shall provide company name, agent, address and phone number of the party responsible for checking operation of equipment after final installation. If installation by party other than bidder, the Board of Education shall be responsible for notifying specified agent, that the equipment is ready for start-up inspection. All start-up inspections shall be completed within 10 working days of notification. **Failure to provide this information will be considered reason for rejection of bid.** A written report of results of start-up inspection shall be provided to the school district by the agent listed. \* *Indicate earliest delivery/ installation date.*
2. **Demonstration:** All equipment with movable parts shall be demonstrated to school district employees responsible for operation and care of equipment. Bidder shall provide the name of the company, agent, address and phone number of party responsible for demonstration. The Board of Education shall be responsible for notifying agent that equipment has been installed and start-up has been completed.

Demonstration shall be provided within ten working days of notification. Demonstration shall be conducted at a time agreeable to the school district at the site of actual equipment installation. **Failure to provide this information will be considered reason for rejection of bid.**

3. **Factory Authorized Service Agents:** The bidder shall provide the name, address and phone number of a factory authorization service agency for each item specified. The factory authorized service agency shall be located within 250 miles of installation site. Providing this information is in addition to the dealer service required in No. 2 above. A written statement from the manufacturer shall be attached to the bid indicating that this agent is authorized to service their equipment.

4. **Codes:** All equipment must be constructed in accordance with the National Sanitation Foundation Code. All equipment must be listed and approved, where applicable, for U.L., AGA and local building codes. All food service equipment must bear the applicable.
5. **Manuals:** The Board of Education shall be provided three (3) copies of use/care manuals and illustrated parts list for all equipment with movable parts. These manuals shall be provided within ten days of installation. A schematic diagram must be furnished.
6. **Removal of old equipment:** The Opelika City Schools Board of Education will be responsible for removal of all existing equipment prior to scheduled installation date for new equipment.
7. **Assembly:** All equipment is to be uncrated, assembled, set in place, and made ready for final connections. **All debris accumulated with the delivery of equipment shall be removed.** Food service equipment is to be cleaned and submitted for inspection in first class condition. Any foundation (concrete) work will be the responsibility of the bidder.
8. **Installation:** Installation of gas, water or electricity will be the responsibility of Opelika Board of Education.
9. **Specifications:** Written description in the specification will prevail in case of conflict between written description and model number.
10. **Alternative Bids:** Bidders shall submit only one (1) bid per item specified.
11. Contractors will furnish their own Liability Insurance. Opelika City Schools Board of Education will NOT be liable for occurrences.
12. The successful bidder shall be responsible for verifying gas type and electrical voltage with the Board of Education.
13. The Opelika City Schools Board of Education intends to purchase the equipment identified in the attached specifications but also reserves the right to by more or less than this amount should the availability of funds or if the system priorities change. This contract will remain in effect and prices will be held firm for a period not to exceed 90 days.
14. Brand names and model numbers are used to establish standards. Vendors are allowed to offer "equal" products. If a bidder chooses to bid an "or equal" brand, proof of equality must be submitted with the bid. Any and all variances in construction, design, performance, and accessories from the item specified must be submitted in writing to contact person listed in the "Invitation to Bid". This information shall be submitted in addition to manufacturers cut sheet. The Opelika City Board of Education will serve as sole judge in determining "equals."
15. If you have questions concerning this bid, contact Lynn Lee, 334-745-9700.

**A mandatory pre-bid inspection is required and will be held on December 3<sup>rd</sup>, 2020 at 9:00am CST. Prospective bidders should meet in the front entrance of Southview Primary School.**

## **BID WORKSHEET**

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### **Opelika City Schools Southview Primary School**

#### **44" Conveyor Type Dishwasher With Energy Recovery**

**Manufacturer: Hobart**

**Model # CL44eN-EGR**

**Quantity: 1 each**

#### **Dishwasher shall include all of the following standard features:**

Drain Water Energy Recovery  
.62 Gallons Per Rack Final Rinse Water  
Up To 202 Racks Per Hour  
19.5" Chamber Height Opening  
22" power scrapper with 2HP motor  
Right To Left Operation  
Voltage: 480v/60/3-ph  
Single Point Electrical Connection For Motors and Electric Tank Heat  
15KW Electric Wash Tank Heat  
30 KW Built-In Booster Heater with a 70° Rise (requires a second electrical connection)  
Top Mounted Micro-processor Control Module  
Dirty Water Indicator  
Low Temperature Alert  
NAFEM Data Protocol Compliant  
NSF Rated Configurable Pot and Pan Dwell Mode  
Configurable "Intelligent" Delime Notification  
Vent Fan Control  
Opti-Rinse™ System  
Self-Aligning Wash Manifolds with S/S anti-clogging wash arms  
Stainless Steel self-draining pumps and impellers  
Rapid Return Conveyor Drive Mechanism  
Drain Water Tempering Kit  
Door Actuated Drain Closure

## **Southview Primary School**

### **Dishwasher shall include the following accessories:**

(2 each) E-Series Vent Hood Domestic  
Table Limit Switch For CLE Series  
(3 each) Sheet Pan Rack, 6 Pan Capacity

### **Installation:**

Dealer shall provide a turn-key installation of the new Hobart Dishwasher. Dealer shall disconnect and remove existing dishwasher, placing it on dock of facility. Dealer is responsible for any alterations required to existing duct work in order to re-connect it with the new dishwasher. Dealer is responsible for performing all final electrical, plumbing, and duct connections required for proper installation. Dealer is to use copper piping for all water and drain lines. Dealer is responsible to confirm all voltage and plumbing requirements. After installation is completed Hobart Sales and Service shall provide a start-up and performance check.

Opelika City Schools will be responsible for all electrical and plumbing upgrades required to service the new dishwasher. Adequately sized electrical quick disconnects and plumbing connections will be supplied within 5 feet of the dishwasher. Opelika City Schools will remove existing dishwasher from dock of facility.