

I-5 NON-ACCREDITED OR HOME SCHOOLS

In order to allow transfer of credits and/or determine the appropriate class/grade placement of a student transferring to an Opelika City School from a non-accredited or home school, the following shall be implemented:

- Credit for all elective courses shall be accepted without validation
- Non contested credit for core courses of English, mathematics, science and social studies shall be transferred as follows:
 1. Using all available records and nationally standardized tests, if available, the principal or his/her designee shall determine the appropriate placement and then notify the student and the parent/guardian.
 2. Upon agreement by the parent/guardian, the student shall be assigned to the class and/or grade agreed upon.
 3. For any initial core course the student completes successfully at the Opelika City Schools, he/she shall be permitted to transfer in that subject area all previous credits earned at a non-accredited or home school. Example: Successful completion of eleventh grade English at Opelika High School would allow the student to transfer ninth and tenth grade English if completed successfully at the non-accredited or home school.
- Contested credit for core courses shall be transferred as follows:
 1. If the parent/guardian disagrees with the placement decision, the principal or designee shall supervise the administration of the school's most recent semester examination for each prerequisite core course in which the parent/guardian is requesting enrollment. Example: If there is a dispute over placement of a student in eleventh grade English, the student will be administered the most recent semester examination for tenth grade English. For each test the student passes, as determined by the school grading scale, the student shall be placed in the next level core course and credit for prerequisite courses shall be transferred.
 2. In the event of existence of controversial records/transcripts and/or the absence of any official or notarized records/transcripts, the student shall take placement tests consisting of the Opelika City School's previous semester tests for core courses.

All transfer students must pass the Alabama Basic Skills Exit Exam/Alabama High School Graduation Examination and meet all other requirements for graduation.

ADOPTED: May 11, 2004

LEGAL REF: Alabama State Board of Education Resolution