

B-12 POLICY DEVELOPMENT

The Board shall formulate policies to guide the actions of those to whom it delegates authority; thus, policies become the official documents, which govern the operation of the school district. Policies shall be recorded in writing and adopted by the Board at a public meeting. A policy recommended to the Board shall not be adopted until a subsequent meeting. Board action regarding policies shall be included in the minutes of the meeting and the adopted policies placed in official binders.

The Superintendent shall be authorized to submit written recommendations for proposed new policies and revisions, deletions or extensions of existing ones.

In the development process, the Superintendent or his/her designee may consult with teachers, principals, staff and other employees as well as parents and interested citizens for input into the proposed policies. Also, the Superintendent or his/her designee shall consult with a representative of the professional organization representing the majority of employees. The written policies, rules and regulations, so established, adopted or promulgated shall be developed in the same manner and furnished to the affected employees within twenty (20) days after adoption.

The Superintendent may facilitate the implementation of policies through the development and dissemination of administrative procedures deemed necessary or appropriate in his/her discretion.

Review of Policies

The Board may periodically direct a systematic review of all or part of its policies.

As in the development process, the Superintendent may involve representative groups to assist with the reviews. Selection of individuals to participate shall be neither arbitrary nor discriminatory. All recommendations of the review committee(s) shall be forwarded to the Superintendent for study and possible modification before a recommended revision is made to the Board.

Administration in the Absence of Policy

The Board authorizes the Superintendent to take reasonable and prudent action when needed in the absence of policy. The Superintendent shall have the power to take action unless the Board is vested with a legal mandate to do so. It shall be the responsibility of the Superintendent to inform the Board promptly of such action and possible resultant need for policy.

Suspension of Policy

On extraordinary occasion the Board may deem it necessary to suspend, temporarily, a policy that it has adopted. A suspension of policy may be accomplished at an announced meeting, constituted by a quorum, by a majority vote of its members.

Conflicts with Law

Wherever in these policies or by-laws there is, or by future legislation there may be created a conflict with the laws of the State of Alabama or the United States, that part of these policies or by-laws shall be void and of no force and effect.

ADOPTED: May 11, 2004

LEGAL REF: Code of Alabama 16-1-30, 16-12-5